TRANSPORTATION ASSET MANAGEMENT COUNCIL MONTHLY REPORT: July 2004

- 1. FY06 Budget: The Council approved the FY06 Budget at their July 7th meeting. Following their approval it was submitted to the State Transportation Commission for their review and approval. Staff provided background information to the Commission Auditor prior to the Commission's meeting. The budget was approved by the Commission on July 29th. The approved budget was then submitted to the Financial Operations Division for inclusion in the department's FY06 budget.
- 2. Data Training & Collection: Training for the 2004 data collection process has been completed. Data collection is currently underway. Staff will provide the Council with an update before the September 1st meeting.
- 3. Brochure: The brochure is currently being printed. A copy has been sent to the Municipal League for posting on their web site and staff is in the process of having it posted on the Council's web site.
- 4. Pilot Project Guidelines: The Data Management Committee met on July 13 to discuss the pilot project process. Based on their comments a two-page guideline for submitting pilot projects for the collection of road condition data on local roads was drafted. It is currently being reviewed by committee members. Upon approval it will be sent to the MPOs and regional planning agencies for coordination with local road agencies.
- 5. Vendor Fair: Staff met with staff from the Michigan Department of Information Technology regarding the process for developing a "request for information." Staff has provided MDIT with the required information and they have set up the process we need to go through to solicit information. We anticipate that letters of inquiry and posting on the state's web site of the Council's interest will occur within the next couple of weeks. While we could receive a significant number of companies expressing an interest, the Council does not need to invite everyone who responds. We are hoping to bring a list of companies to the committees at the October meeting and then to formally invite those companies the Council is interested in hearing from to the Vendor Fair in November.
- 6. Data Survey: The survey is progressing slower than anticipated as we deal with vacations. A letter has been drafted for the Chairman's review. Also the questions have been modified as requested by the Data Management Committee.
- 7. Reporting Investment Data: Staff met with individuals from the department's Financial Operations Division to review the current reporting requirements of Act 51. We were provided with additional information to review. Currently the information in the Act 51 reporting instructions is not consistent with the definitions in Act 51. Staff will make a report to the Data Management Committee at the September 1st meeting.
- 8. Performance Measures: Staff has been reviewing information on various performance measures and guidelines for their development. We are planning on a presentation at the September meeting.